



# Kentucky Health Information Exchange (KHIE)

## **Imaging Exchange in ePartnerViewer**

### User Guide

March 2021

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**Illustrations**

Illustrations contained herein are intended for example purposes only. The patients and providers depicted in these examples are fictitious. Any similarity to actual patients or providers is purely coincidental. Screenshots contained in this document may differ from the current version of the HealthInteractive asset.

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## Document Control Information

### Document Information

|                         |   |
|-------------------------|---|
| <b>Document Name</b>    | Imaging Exchange Training Guide                 |
| <b>Project Name</b>     | KHIE  |
| <b>Client</b>           | Kentucky Cabinet for Health and Family Services |
| <b>Document Author</b>  | Deloitte Consulting                             |
| <b>Document Version</b> | 0.8   |
| <b>Document Status</b>  | Draft   |
| <b>Date Released</b>    | 03/12/2021                                      |

### Document Edit History

| Version | Date       | Additions/Modifications | Prepared/Revised by |
|---------|------------|-------------------------|---------------------|
| 0.1     | 02/02/2021 | Initial Draft           | Philips             |
| 0.2     | 02/08/2021 | Version 0.2             | Deloitte Consulting |
| 0.3     | 02/15/2021 | Version 0.3             | Deloitte Consulting |
| 0.4     | 02/18/2021 | Version 0.4             | Deloitte Consulting |
| 0.5     | 02/22/2021 | Version 0.5             | Deloitte Consulting |
| 0.6     | 03/09/2021 | Version 0.6             | Deloitte Consulting |
| 0.7     | 03/10/2021 | Version 0.7             | Deloitte Consulting |
| 0.8     | 03/12/2021 | Version 0.8             | Deloitte Consulting |

Table of Contents

**1 Introduction .....4**

Overview .....4

Supported Web Browsers .....4

Mobile Device Considerations.....4

Accessing the ePartnerViewer .....4

**2 KOG Registration and Login .....5**

Create a KOG Account.....5

KOG Account Validation .....9

Multi-Factor Authentication .....13

MFA by Email Verification .....13

MFA by Phone Verification .....15

**3 Logging into ePartnerViewer .....17**

Terms and Conditions of Use and Logging In .....19

**4 Viewing Images in the ePartnerViewer.....21**

**5 Exporting Images .....26**

**6 Technical Support .....29**

Toll-Free Telephone Support.....29

Email Support .....29

## 1 Introduction

### Overview

This training manual will cover KHIE's Image Exchange functionality in the ePartnerViewer. Users with *Clinical Roles* will have the ability to view images and authorized users with PACS Administrator roles will be able to export those images to a destination Picture Archiving and Communication System (PACS) of their choosing. The PACS Administrator role will be discussed in Section 5 of this guide.

All examples and screenshots used in this guide are simulated with mock data; no Protected Health Information (PHI) is present.

**Please Note:** All screenshots shown throughout this document reflect how Users would interact with the ePartnerViewer while using a desktop or tablet device. While core functionality remains the same across multiple devices, interface components may vary in presentation.

### Supported Web Browsers

Users must access the ePartnerViewer with a supported web browser. The ePartnerViewer is configured to support the following modern browsers on desktop, tablet, and mobile devices:

| Desktop Browser Version            | Mobile Browser Version |
|------------------------------------|------------------------|
| <b>Microsoft Internet Explorer</b> |                        |
| Not supported                      | Not supported          |
| <b>Microsoft Edge</b>              |                        |
| Version 44+                        | Version 40+            |
| <b>Google Chrome</b>               |                        |
| Version 70+                        | Version 70+            |
| <b>Mozilla Firefox</b>             |                        |
| Version 48+                        | Version 48+            |
| <b>Apple Safari</b>                |                        |
| Version 9+                         | iOS 11+                |

**Please Note:** The ePartnerViewer does **not** support Microsoft Internet Explorer. To access the ePartnerViewer, Users must use a modern browser such as Google Chrome, Microsoft Edge, Apple Safari, or Mozilla Firefox.

### Mobile Device Considerations

The ePartnerViewer is based on responsive design. This means it renders in the best format based on the user's device size. Responsive design applies to mobile, tablet, and desktop devices. Tablet devices in landscape display mode are considered desktop.

### Accessing the ePartnerViewer

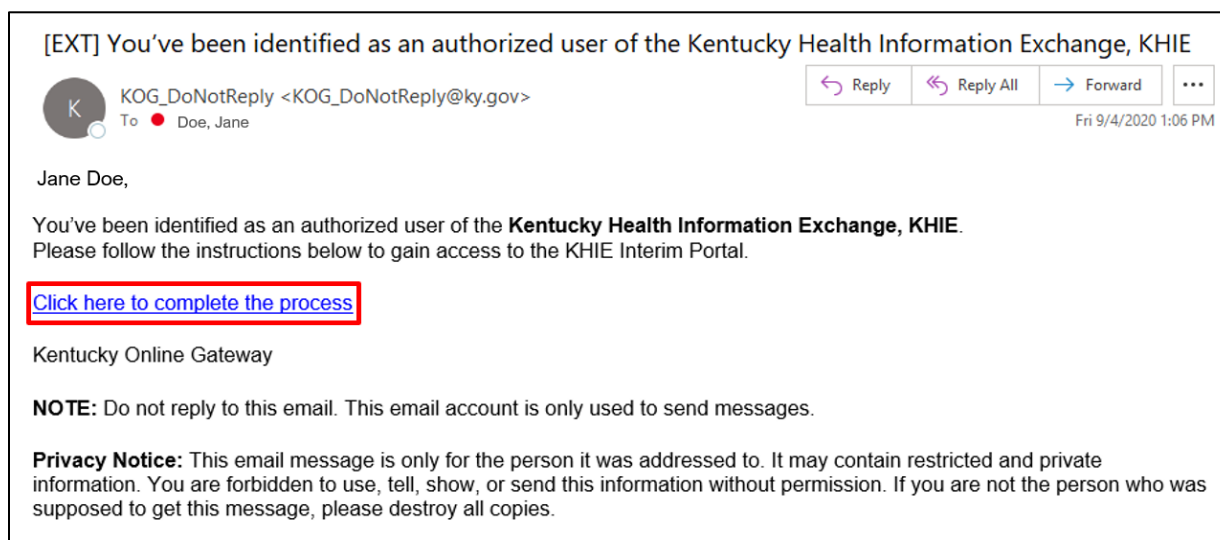
To access the ePartnerViewer, users must meet the following specifications:

1. Users must be part of an organization with a signed Participation Agreement with KHIE.
2. Users are required to have a Kentucky Online Gateway (KOG) account.
  - Details on creating a KOG account are in *Section 2 KOG Registration and Login* of this guide.
3. Users are required to complete Multi-Factor Authentication (MFA).
  - Details on MFA are included in the *Multi-Factor Authentication (MFA)* subsection in *Section 2 KOG Registration and Login* of this guide.

## 2 KOG Registration and Login

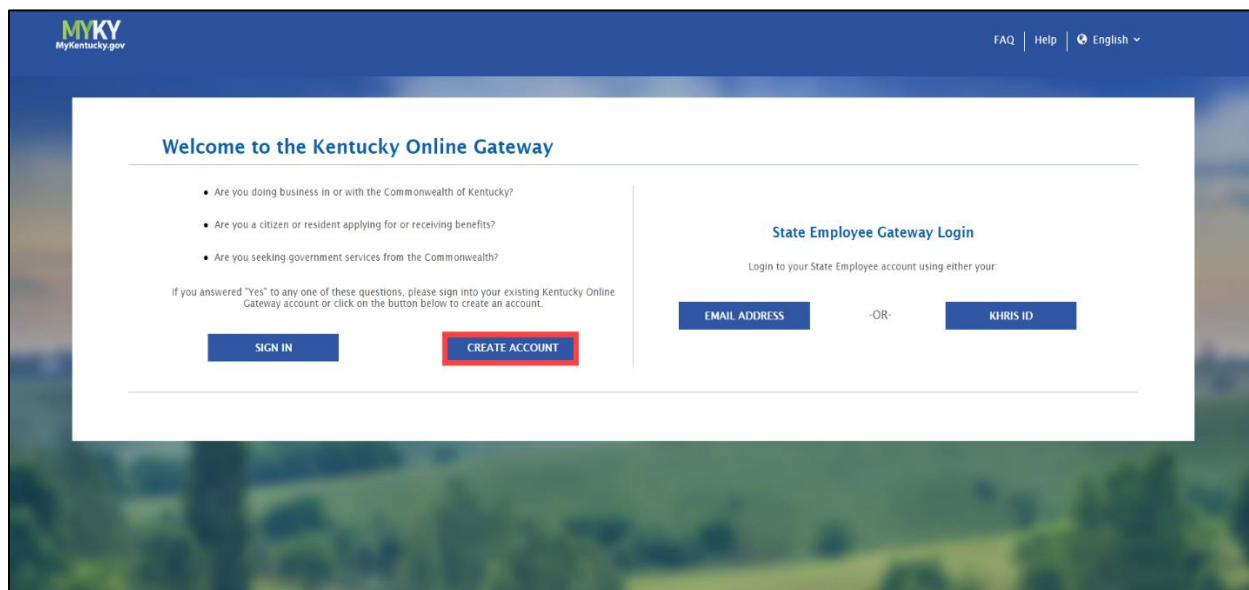
### Create a KOG Account

1. When provisioned with the PACS Administrator Role in the ePartnerViewer, Users will receive an invitation email to register for the Kentucky Online Gateway (KOG).
2. Users click the **Click here to Complete the Process** Link in the Invitation email to be directed to the **Kentucky Online Gateway Registration Page**.



**Please Note:** This registration link is active for seven days. The registration link is only valid for a one-time use. If Users click the link and do not complete the registration process, a new link must be sent. If the link expires, the KHIE Org Admin must send another invitation to create a KOG account.

3. The **KOG Landing Page** displays. If Users do not have an existing KOG account, Users should click **Create Account**.



**Please Note:** If Users already have an existing KOG account with the same email address from which they received the invitation to enroll, they should not create a new account. These Users should log into KOG using their existing credentials.

4. From here, Users will enter their Registration Information. There are mandatory fields that are marked with asterisks (\*).
5. Enter **First Name**.
6. Enter **Last Name**.
7. Enter **Email Address**.

**Please Note:** Users MUST register using the same email address from which they received the invitation to enroll.

8. Confirm **Email Address**.
9. Enter **Password**.
10. Confirm **Password**.
11. Enter **Street Address, City, State, and Zip Code**.
12. Enter **Answer** to Security *Question 1*.
13. Enter **Answer** to Security *Question 2*.

**Please complete your Kentucky Online Gateway Profile**

! If you already have an existing Kentucky Online Gateway (KOG) Account, please click [here](#) to reset your password OR click on the CANCEL button below to log into your account.

Please fill out the form below and click **Sign Up** when finished.  
All fields with \* are required.

|  |                         |                      |
|--|-------------------------|----------------------|
| * First Name   | Middle Name             | * Last Name          |
| <input type="text"/>                                       | <input type="text"/>    | <input type="text"/> |
| * E-Mail Address   | * Verify E-Mail Address |                      |
| <input type="text"/>                                       | <input type="text"/>    |                      |
| * Password   | * Verify Password       |                      |
| <input type="text"/>                                       | <input type="text"/>    |                      |
| Mobile Phone   | Language Preference     |                      |
| <input type="text"/>                                       | English                 |                      |
| Street Address 1   | Street Address 2        |                      |
| <input type="text"/>                                       | <input type="text"/>    |                      |
| City   | State                   | Zip Code             |
| <input type="text"/>                                       | <input type="text"/>    | <input type="text"/> |
| Question   | * Answer                |                      |
| In what city were you born? (Enter full name of city only) | <input type="text"/>    |                      |
| Question   | * Answer                |                      |
| What was the name of your first pet?                       | <input type="text"/>    |                      |

**CANCEL SIGN UP**



14. After completing the mandatory fields, click **Sign Up**.

### Please complete your Kentucky Online Gateway Profile

**i** If you already have an existing Kentucky Online Gateway (KOC) Account, please click [here](#) to reset your password OR click on the CANCEL button below to log into your account.

Please fill out the form below and click **Sign Up** when finished.  
All fields with \* are required.

|   |   |                                    |
|---|---|------------------------------------|
| * First Name  | Middle Name                                     | * Last Name                        |
| <input type="text" value="Jane"/>   | <input type="text" value="L"/>                  | <input type="text" value="Doe"/>   |
| * E-Mail Address  | * Verify E-Mail Address                         |                                    |
| <input type="text" value="jane.doe@gmail.com"/>   | <input type="text" value="jane.doe@gmail.com"/> |                                    |
| * Password  | * Verify Password                               |                                    |
| <input type="text" value="....."/>  | <input type="text" value="....."/>              |                                    |
| Mobile Phone  | Language Preference                             |                                    |
| <input type="text" value="(999) 999-9999"/>   | <input type="text" value="English"/>            |                                    |
| Street Address 1  | Street Address 2                                |                                    |
| <input type="text" value="11 Mill Creek Park"/>   | <input type="text"/>                            |                                    |
| City  | State   | Zip Code                           |
| <input type="text" value="Frankfort"/>  | <input type="text" value="Kentucky"/>           | <input type="text" value="40601"/> |
| Question  | * Answer  |                                    |
| <input type="text" value="In what city were you born? (Enter full name of city only)"/> | <input type="text" value="Frankfort"/>          |                                    |
| Question  | * Answer  |                                    |
| <input type="text" value="What was the name of your first pet?"/>                       | <input type="text" value="Fido"/>               |                                    |

**CANCEL SIGN UP**

**MYKY**  
MyKentucky.gov

FAQ | Help | English

### Please complete your Kentucky Online Gateway Profile

**YOU HAVE 4 HOURS TO COMPLETE THE PROCESS**

**✔** Your account has been requested and is pending email verification. Please check your email and click on the link provided to verify your account. If you do not see the verification email in your inbox, please check your spam or junk folder. If no email was received [click here](#).

If you have already verified your account by clicking the link provided in the email, please click on **SIGN IN** button to continue.

**SIGN IN**

**KOG Account Validation**

15. Users will receive an email at the email address they provided when creating the account. This email is titled *Account Verification* from [KOG\\_DoNotReply@ky.gov](mailto:KOG_DoNotReply@ky.gov).

**Please Note:** If the verification email is not in the inbox, Users should check the *Junk* and *Spam* folders.

16. Users must click the **link** in the email to be directed to the **KOG Login Page**.

**From:** KOG\_DoNotReply <[KOG\\_DoNotReply@ky.gov](mailto:KOG_DoNotReply@ky.gov)>  
**Date:** September 4, 2020 at 1:31:47 PM EDT  
**To:** [jane.doe@gmail.com](mailto:jane.doe@gmail.com)  
**Subject:** Account Verification  
**Reply-To:** <[KOG\\_DoNotReply@ky.gov](mailto:KOG_DoNotReply@ky.gov)>

Jane Doe ([jane.doe@gmail.com](mailto:jane.doe@gmail.com))

This email is to help you complete the last step of account set-up.

Your Org User account username is: [jane.doe@gmail.com](mailto:jane.doe@gmail.com)

Click on the below link now, to activate your account.

<https://kog.chfs.ky.gov/public/fwlink/?linkid=7cf0b4e1-9d40-420e-be22-c54118a26aba>

If you need any assistance further, please contact the Kentucky Online Gateway HelpDesk.

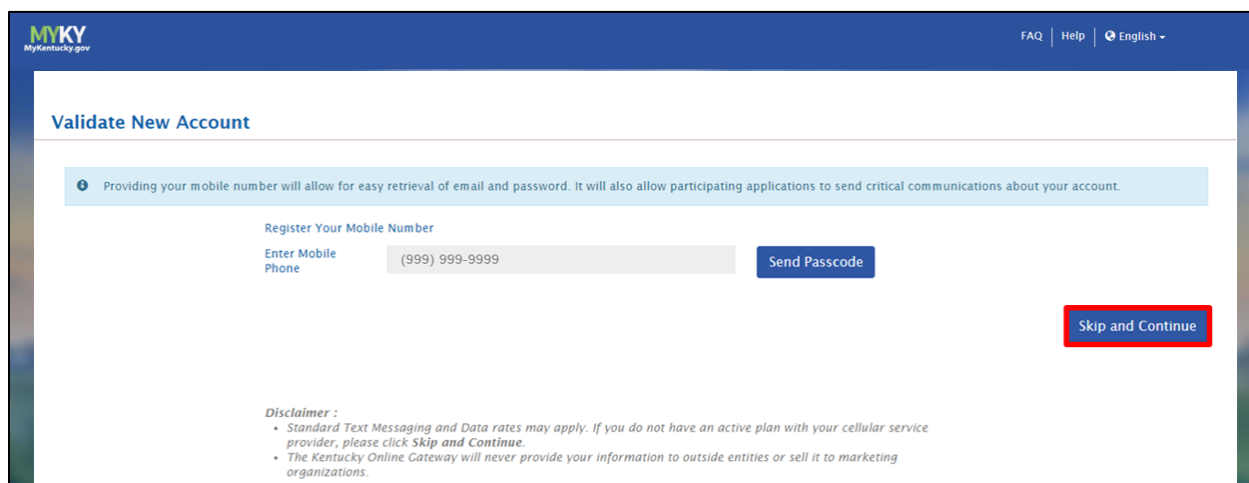
Kentucky Online Gateway  
[Kentucky Online Gateway HelpDesk](#)

**NOTE:** Do not reply to this email. This email account is only used to send messages.

**Privacy Notice:** This email message is only for the person it was addressed to. It may contain restricted and private information. You are forbidden to use, tell, show, or send this information without permission. If you are not the person who was supposed to get this message, please destroy all copies.

17. When Users choose to register their phone number, they will have the option to receive a passcode via text message.

- To register their phone number, Users should enter their phone number and click **Send Passcode**.
- When Users do not want to register a phone number, Users should click **Skip and Continue** to proceed.



**MYKY**  
MyKentucky.gov

FAQ | Help | English

### Validate New Account

Providing your mobile number will allow for easy retrieval of email and password. It will also allow participating applications to send critical communications about your account.

**Register Your Mobile Number**

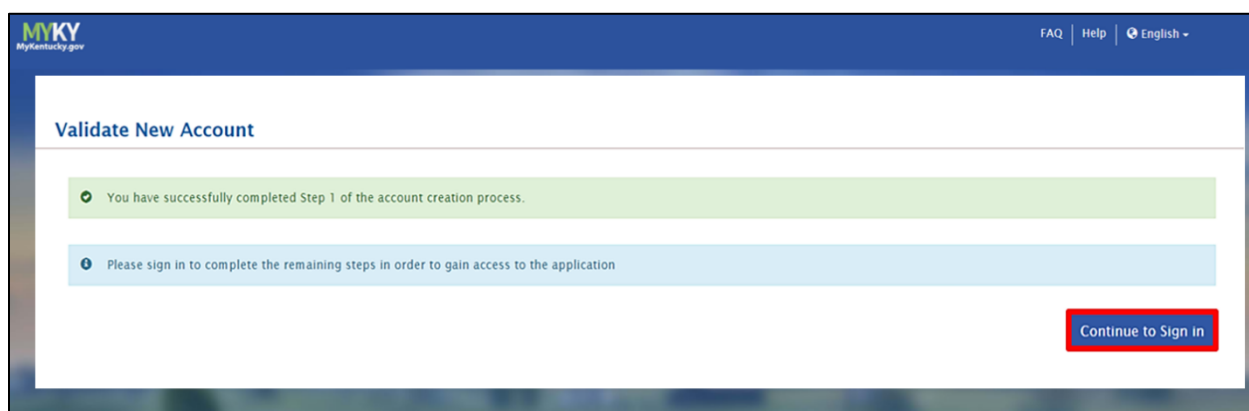
Enter Mobile Phone (999) 999-9999 **Send Passcode**

**Skip and Continue**

**Disclaimer :**

- Standard Text Messaging and Data rates may apply. If you do not have an active plan with your cellular service provider, please click **Skip and Continue**.
- The Kentucky Online Gateway will never provide your information to outside entities or sell it to marketing organizations.

18. Users must click **Continue to Sign in** to navigate to the **KOG Login Page** and complete the account creation process.



**MYKY**  
MyKentucky.gov

FAQ | Help | English

### Validate New Account

You have successfully completed Step 1 of the account creation process.

Please sign in to complete the remaining steps in order to gain access to the application

**Continue to Sign in**

19. On the **KOG Login Page**, Users must enter their **Email Address**.

**Please Note:** Users must enter the email address provided when creating their KOG account.

20. Users must then enter their **Password**.

**Please Note:** A User's password is the password provided when creating their KOG account.

21. Users must click **Sign In** to access the ePartnerViewer.

**MYKY**  
MyKentucky.gov

FAQ | Help | English

### Citizen (or) Business Partner Sign In

Sign in with your Kentucky Online Gateway Account.

Email Address  
jane.doe@gmail.com

Password  
..... [Forgot/Reset Password?](#)

[Resend Account Verification Email](#)

**SIGN IN**

**WARNING**

This website is the property of the Commonwealth of Kentucky. This is to notify you that you are only authorized to use this site, or any information accessed through this site, for its intended purpose. Unauthorized access or disclosure of personal and confidential information may be punishable by fines under state and federal law. Unauthorized access to this website or access in excess of your authorization may also be criminally punishable. The Commonwealth of Kentucky follows applicable federal and state guidelines to protect the information from misuse or unauthorized access.

Don't already have a Kentucky Online Gateway Citizen Account?

**Create An Account**

[Click here to select user account type](#)

22. After logging in, users have the option to register as an organ donor.

- To register as an organ donor, Users should click **Yes, Register Now**.
- When Users do not want to register as an organ donor, Users should click **Remind me later** to proceed to Multi-Factor Authentication.

**Kentucky Online Gateway** Welcome Jane Doe | My Account | Sign Out | Help | English

### Register as a Kentucky Organ Donor

With the passing of KY SB77 and in partnership with Donate Life Kentucky, the Kentucky Online Gateway has created the below form for Kentuckians to join the Kentucky Organ Donor Registry. If you'd like to join the KYDR, please fill out the required fields below, select the consent checkbox, and click the "Register" button. For more information on what it means to be an organ donor, please visit <https://donatelife.ky.org/why-donate/>.

\* First Name:   
 Middle Name:   
 \* Last Name:

**Register as a Kentucky Organ Donor**

? Would you like to register as an organ donor?

With the passing of KY SB77 and in partnership with Donate Life Kentucky, the Kentucky Online Gateway has created an online portal for Kentuckians to join the Kentucky Organ Donor Registry. For more information on what it means to be an organ donor, please visit <https://donatelife.ky.org/why-donate/>

**Yes, Register Now** **Remind me later**

By submitting this registration I affirm that I am the applicant described on this application and that the information entered herein is true and correct to the best of my knowledge. This form will serve as donor document of gift as outlined in the Uniform Anatomical Gift Act. A document of gift, not revoked by the donor before death, is considered legal authorization for donation and does not require the consent of another. If I am under 18 years of age, I understand that consent must be obtained from my parents or legal guardian at the time of donation.

☐ I have read, understand, and agree to the above terms and conditions

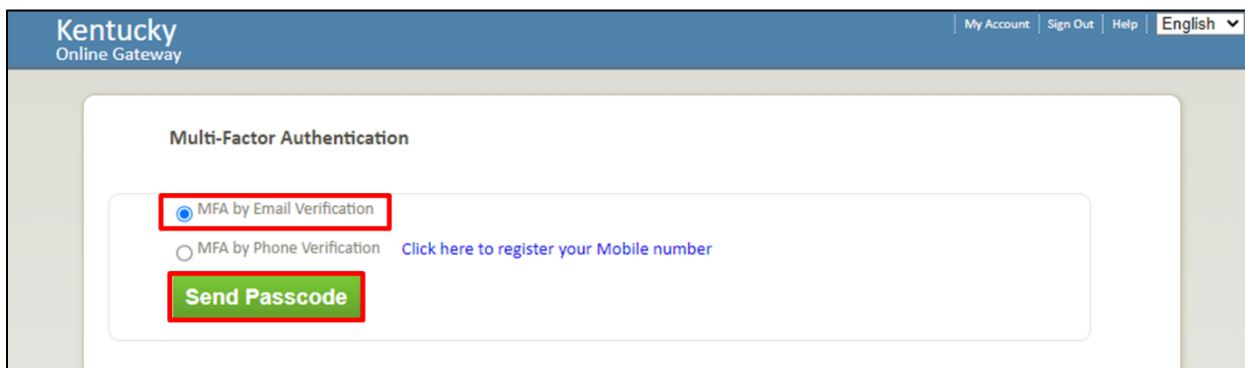
**Register** [Continue to the Application](#)

## Multi-Factor Authentication

After logging in, Users are asked to complete Multi-Factor Authentication or MFA. Users have the option to receive an MFA passcode by Email or Text.

### MFA by Email Verification

1. To receive the MFA passcode by email, select the **MFA by Email Verification** button and click **Send Passcode**.



Kentucky Online Gateway

My Account | Sign Out | Help | English ▼

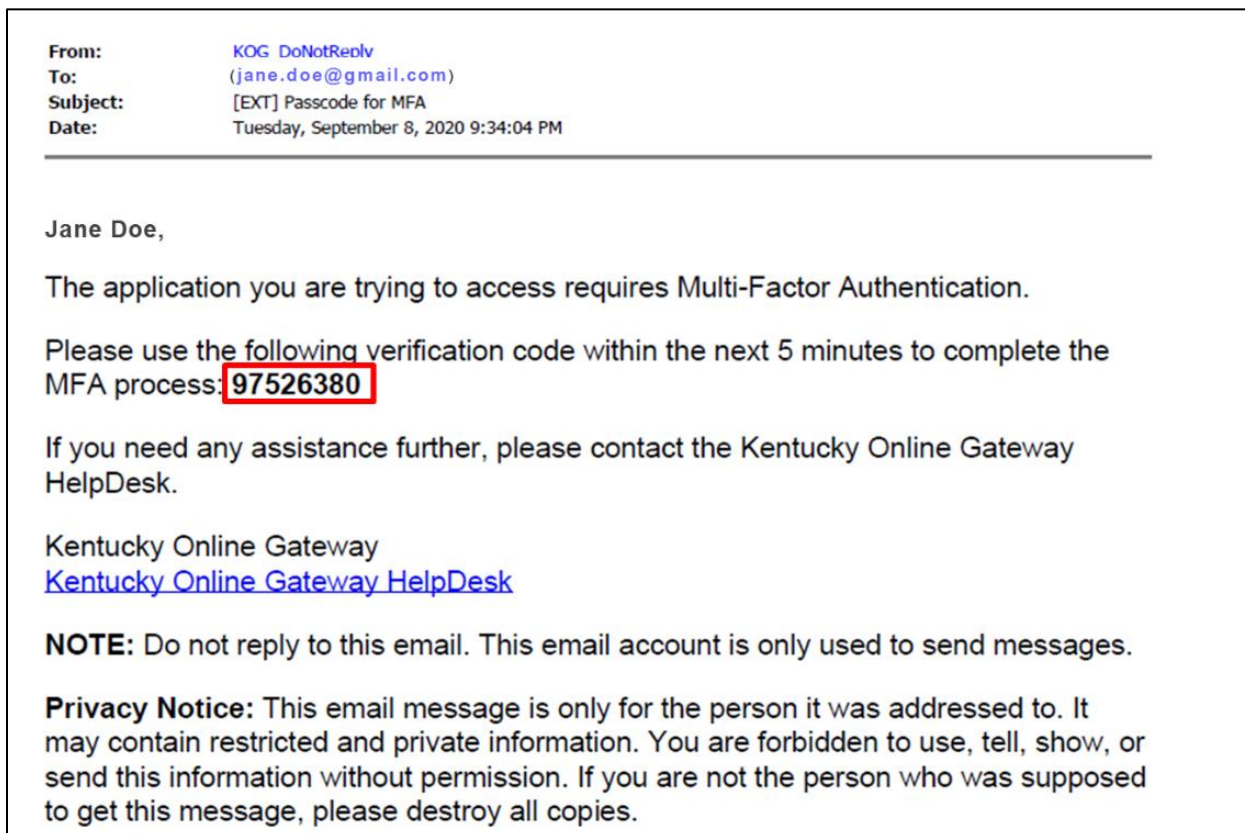
**Multi-Factor Authentication**

☒ MFA by Email Verification

☐ MFA by Phone Verification [Click here to register your Mobile number](#)

**Send Passcode**

2. Users must open their email, titled *Passcode for MFA*, from [KOG\\_DoNotReply@ky.gov](mailto:KOG_DoNotReply@ky.gov) in a separate tab.



**From:** KOG DoNotReply  
**To:** (jane.doe@gmail.com)  
**Subject:** [EXT] Passcode for MFA  
**Date:** Tuesday, September 8, 2020 9:34:04 PM

---

Jane Doe,

The application you are trying to access requires Multi-Factor Authentication.

Please use the following verification code within the next 5 minutes to complete the MFA process: **97526380**

If you need any assistance further, please contact the Kentucky Online Gateway HelpDesk.

Kentucky Online Gateway  
[Kentucky Online Gateway HelpDesk](#)

**NOTE:** Do not reply to this email. This email account is only used to send messages.

**Privacy Notice:** This email message is only for the person it was addressed to. It may contain restricted and private information. You are forbidden to use, tell, show, or send this information without permission. If you are not the person who was supposed to get this message, please destroy all copies.

- Users must enter the **8-digit code** that is in the body of the email into the *Enter Passcode* field on the **Multi-Factor Authentication** screen.

**Kentucky Online Gateway**

Welcome Mitch Cavallo | My Account | Sign Out | Help | English

### Multi-Factor Authentication

A one-time passcode has been sent to the email address associated with this account. Please enter the passcode in the box below.

E-Mail Address: jane.doe@gmail.com [Resend Passcode?](#)

Enter Passcode: 97526380 **Authenticate**

Didn't get your passcode? Sometimes it can take up to 5 minutes. If it's been longer than that, press "Resend passcode" button above.

- Users must click **Authenticate** to be directed to the **Terms and Conditions of Use** page in the ePartnerViewer.

**Kentucky Online Gateway**

Welcome Mitch Cavallo | My Account | Sign Out | Help | English

### Multi-Factor Authentication

A one-time passcode has been sent to the email address associated with this account. Please enter the passcode in the box below.

E-Mail Address: jane.doe@gmail.com [Resend Passcode?](#)

Enter Passcode: 97526380 **Authenticate**

Didn't get your passcode? Sometimes it can take up to 5 minutes. If it's been longer than that, press "Resend passcode" button above.

## MFA by Phone Verification

1. To receive the MFA passcode by text, click the **MFA by Phone Verification** button.
2. Users who have not registered their phone number should select **Click here to register your Mobile number**.

Kentucky Online Gateway

Welcome Jane Doe | My Account | Sign Out | Help | English ▼

**Multi-Factor Authentication**

☐ MFA by Email Verification  
☒ MFA by Phone Verification

[Click here to register your Mobile number](#)

**Send Passcode**

3. The **Register Your Mobile Number** screen displays for Users who have not registered their phone number. Users must enter their **mobile phone number** and click **Send Passcode**.

Kentucky Online Gateway

Welcome Jane Doe | My Account | Sign Out | Help | English ▼

**Multi-Factor Authentication**

**Register Your Mobile Number**

Enter Mobile Phone: (999) 999-9999 EX: (555) 555-5555

**Send Passcode**

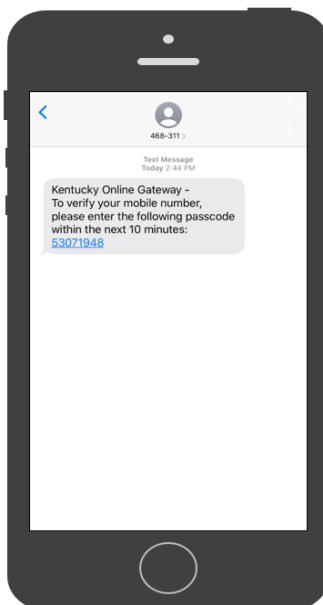
*Disclaimer :*

- Standard text messaging and data rates may apply.
- The Kentucky Online Gateway will never provide your information to outside entities or sell it to marketing organizations.

**Please Note:** The **Register Your Mobile Number** screen does not display for Users who have already registered their phone number. Instead, these Users will be prompted to enter the passcode to validate and verify their identify on the **Multi-Factor Authentication** screen.



4. Users will receive a text message from the Kentucky Online Gateway that will include a passcode that will be used for verification.



**Please Note:** It may take up to 5 minutes to receive the passcode via text message. Users should click **Resend passcode** if they did not receive the text message within 5 minutes.

5. To verify the mobile number, Users must enter the **8-digit code** from the text message into the *Enter Passcode* field on the **Multi-Factor Authentication** screen.
6. Users must click **Validate & Verify** to be directed to the **Terms and Conditions of Use** page in the ePartnerViewer.

**Multi-Factor Authentication**

Your one-time passcode has been sent as a text message to your mobile number. You have 4 minutes to enter the passcode into the below field and click the "Validate & Verify" button.

**Verify Your Mobile Number**

Enter Mobile Phone  ex:

(555) 555-5555

Enter Passcode

Didn't get your passcode? Sometimes it can take up to 5 minutes. If it's been longer than that, [try again](#).

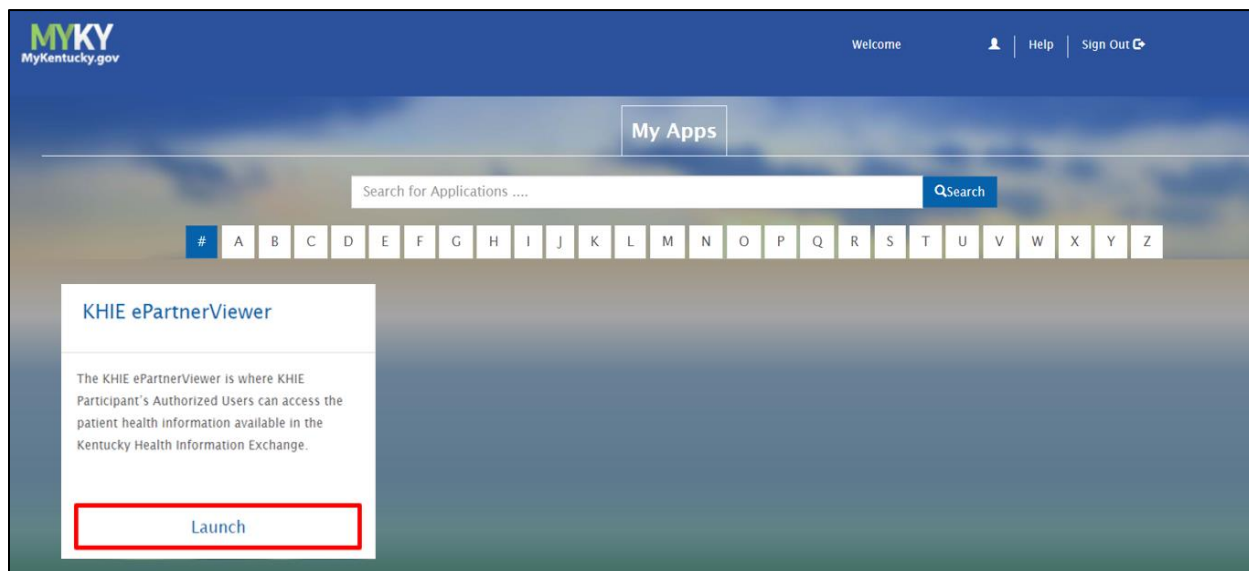
**Please Note:** Users must enter the passcode within 5 minutes of receiving the text message.

### 3 Logging into ePartnerViewer

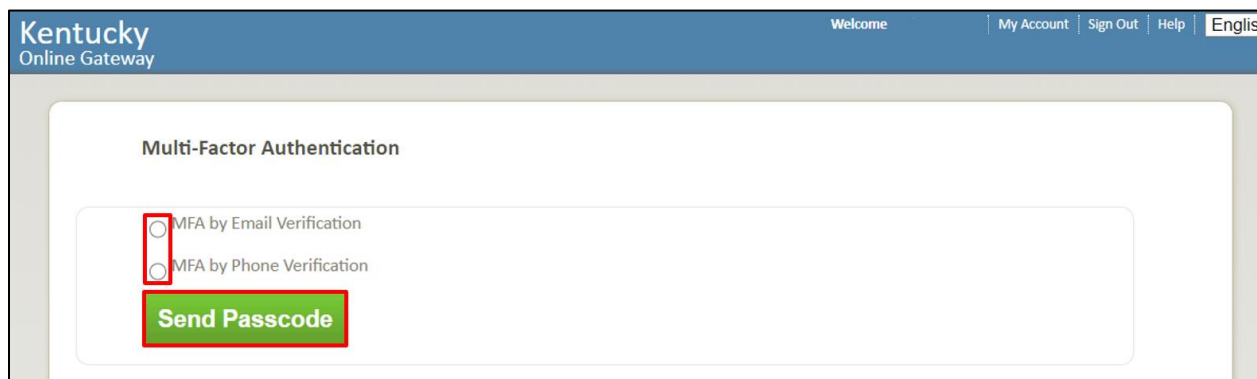
1. On the **KOG Landing Page**, click **Email Address** to start logging into the ePartnerViewer.

2. On the **KOG Login Page**, Users must enter their **Email Address** and **Password**.
3. Click **Sign In** to access the ePartnerViewer.

4. To navigate to ePartnerViewer, click **Launch** on the KHIE ePartnerViewer tile located on the **KOG Dashboard** screen.

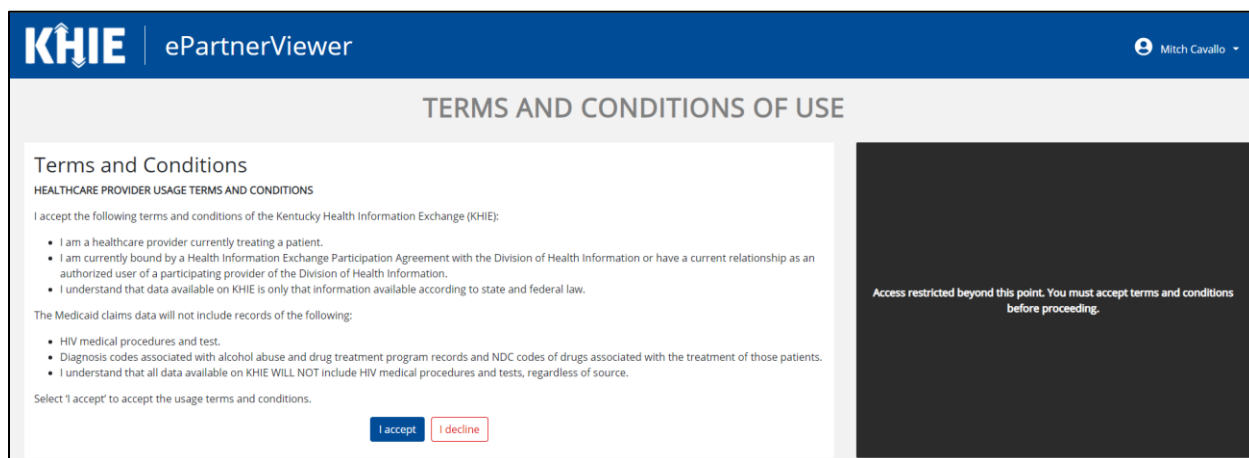


5. The **Multi-Factor Authentication** screen displays. After logging in, users are asked to complete Multi-Factor Authentication or MFA. Users have the option to receive their MFA passcode by Email or Text.
  - To complete Multi-Factor Authentication by Email, Users must complete steps 1 through 4 in sub-section *MFA by Email Verification*.
  - To complete Multi-Factor Authentication by Text, Users must complete steps 1 through 6 in sub-section *MFA by Phone Verification*.

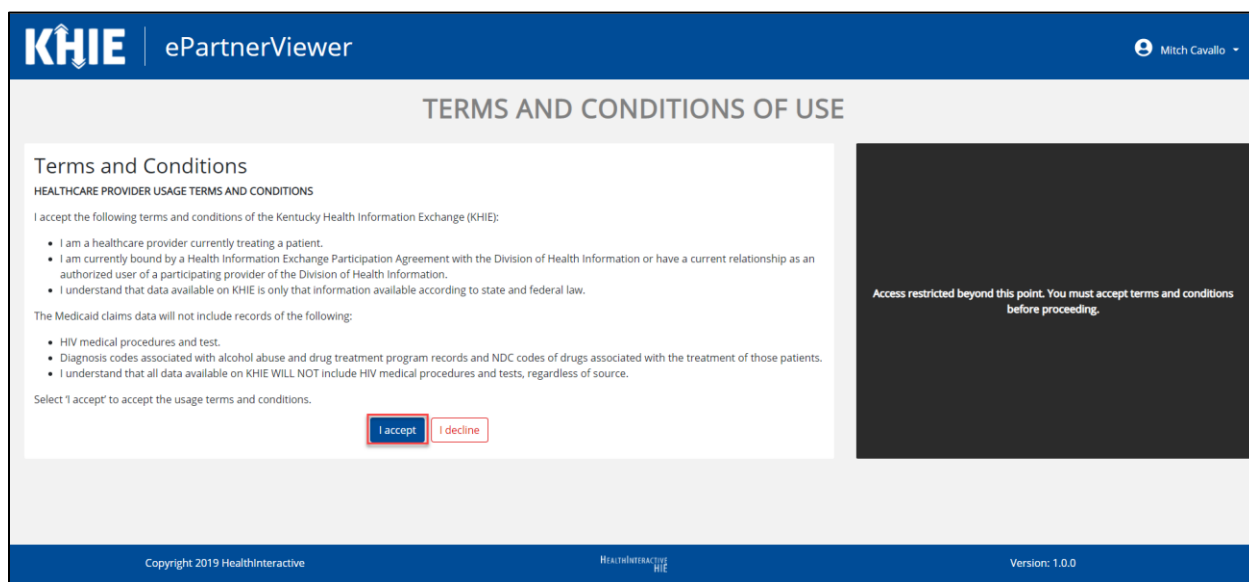


## Terms and Conditions of Use and Logging In

After logging into the Kentucky Online Gateway and completing Multi-Factor Authentication, the **Terms and Conditions of Use** page displays. Privacy and security obligations are outlined for review.



6. Users must select **I Accept** every time before accessing a patient record in the ePartnerViewer.



**Please Note:** The right side of the Portal is grayed out and displays a message that states:  
*Access is restricted beyond this point. You must accept the terms and conditions before proceeding.*

7. Once Users select **I Accept**, the grayed-out section becomes visible. A message appears that indicates the User is associated with an *Organization*.
8. Users must select **Proceed to Portal** to access the ePartnerViewer.

**KHIE** | ePartnerViewer Mitch Cavallo

## TERMS AND CONDITIONS OF USE

### Terms and Conditions

**HEALTHCARE PROVIDER USAGE TERMS AND CONDITIONS**

I accept the following terms and conditions of the Kentucky Health Information Exchange (KHIE):

- I am a healthcare provider currently treating a patient.
- I am currently bound by a Health Information Exchange Participation Agreement with the Division of Health Information or have a current relationship as an authorized user of a participating provider of the Division of Health Information.
- I understand that data available on KHIE is only that information available according to state and federal law.

The Medicaid claims data will not include records of the following:

- HIV medical procedures and test.
- Diagnosis codes associated with alcohol abuse and drug treatment program records and NDC codes of drugs associated with the treatment of those patients.
- I understand that all data available on KHIE WILL NOT include HIV medical procedures and tests, regardless of source.

Select 'I accept' to accept the usage terms and conditions.

You are part of the below mentioned organization. Please click on proceed to continue.

KHIE Smoke Test Organization

**Please Note:** Users who select **Cancel** will see a pop-up notification that indicates the User is *about to be logged out*. Use of the ePartnerViewer portal is subject to the acceptance of KHIE's Terms of Use. Users must select either **Logout Now** or **Cancel** to proceed to the ePartnerViewer.

## 4 Viewing Images in the ePartnerViewer

Users with a *Clinical User* Role or the *PACS Administrator* Role are authorized to view images in the ePartnerViewer.

1. Upon logging in, the ePartnerViewer Dashboard displays. To search for a patient, enter the patient's **First Name**, **Last Name**, and **Date of Birth** in the *Quick Search* section.

The screenshot shows the KHIE ePartnerViewer myDASHBOARD. The top navigation bar includes links for Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, Lab Data Entry, and Support. The dashboard is divided into three main sections: Quick Search, Bookmarked Patients, and Event Notifications (Past 72 Hours). The Quick Search section contains input fields for First Name, Last Name, and Date Of Birth (MM/DD/YYYY), along with a Search button and an Advanced Search link. The Bookmarked Patients section has a link to view all bookmarked patients. The Event Notifications section shows a message that there is no data to be displayed, with a Refresh button and a link to view all notifications.

**Please Note:** Users should enter the patient's Date of Birth to narrow down the Patient Match results in case there are multiple patients with the same first and last names.

If the patient's Date of Birth is unknown, Users could click on **Advanced Search** to enter the patient's **Age Range**.

If the patient's Sex is known, Users should enter that detail, as well.

2. Click **Search**.

The screenshot shows the KHIE ePartnerViewer interface. The top navigation bar includes links for Patient Search, Bookmarked Patients, Event Notifications, Secure Messaging, Lab Data Entry, and Support. The main content area is titled 'myDASHBOARD' and is divided into three columns. The first column, 'Quick Search', contains input fields for First Name (Demoone), Last Name (Radpat), and Date Of Birth (08/01/1983). A red box highlights the 'Search' button. The second column, 'Bookmarked Patients', shows a link to 'VIEW ALL BOOKMARKED PATIENTS'. The third column, 'Event Notifications (Past 72 Hours)', shows a message 'There is no data to be displayed' and a link to 'VIEW ALL NOTIFICATIONS'.

3. The Search results display. Select the Patient Match. Click **View** to open the patient record. It will open on the **Patient Summary** screen.

The screenshot shows the KHIE ePartnerViewer interface with the 'PATIENT SEARCH' results. The left sidebar contains search filters for First Name, Last Name, Sex, Date Of Birth, and Age Range. The main content area displays '1 PATIENT MATCH FOUND' for a 37-year-old male named RADPAT, DEMOONE, born 08/01/1983, with the address 121 MAN OWAR DR QUAKERTOWN, LEXINGTON KY 40802. A red box highlights the 'VIEW' button. Below the match, there is a link to 'VIEW 0 SIMILAR RESULT'.

- On the **Patient Summary** screen, click the **Reports** tab.

**KHIE | ePartnerViewer**

Patient Search | Bookmarked Patients | Event Notifications | Secure Messaging | Lab Data Entry | Support

Home > Patient search > DEMOONE RADPAT

37 years old | RADPAT, DEMOONE | DOB 1983/08/01 | Sex M | Address 121 MAN OWAR DR QUAKERTOWN LEXINGTON KY 40802 | Bookmark | View More

DATE SELECTION: 3 months | 6 months | 9 months | 12 months | Custom | Retrieve

Showing Data for 2020/02/19 to 2021/02/18

Patient Summary | Medications & Allergies | Clinical Documents | Laboratory & Pathology | **Reports** | Encounters | Immunizations | Uncategorized | Patient Demographics

**CLINICAL DOCUMENTS**

| DATE       | NAME                       |
|------------|----------------------------|
| 02/18/2021 | KHIE Summary CCD           |
| 01/22/2021 | IMAGE_US_MCCH_MCCH40 821   |
| 01/12/2021 | IMAGE_CT_MCCH_MMM202 0     |
| 01/11/2021 | IMAGE_CT_MCCH_20210111 411 |
| 01/07/2021 | IMAGE_RTRECORD_MCCH_K LM90 |

> VIEW ALL CLINICAL DOCUMENTS

**ENCOUNTERS**

There is no data to be displayed

**LABORATORY**

There is no data to be displayed

**RADIOLOGY**

| COMPLETED DATE | NAME                   |
|----------------|------------------------|
| 12/05/2020     | RadTesting UAT Imaging |

> VIEW ALL RADIOLOGY

- The **Reports** screen displays. Click the **Images** tab.

**KHIE | ePartnerViewer**

Patient Search | Bookmarked Patients | Event Notifications | Secure Messaging | Lab Data Entry | Support

Home > Patient search > DEMOONE RADPAT

37 years old | RADPAT, DEMOONE | DOB 1983/08/01 | Sex M | Address 121 MAN OWAR DR QUAKERTOWN LEXINGTON KY 40802 | Bookmark | View More

DATE SELECTION: 3 months | 6 months | 9 months | 12 months | Custom | Retrieve

Showing Data for 2020/02/19 to 2021/02/18

Patient Summary | Medications & Allergies | Clinical Documents | Laboratory & Pathology | **Reports** | Encounters | Immunizations | Uncategorized | Patient Demographics

**RADIOLOGY REPORTS**

AVAILABLE DOCUMENTS

Organize Documents By...

FILTER DOCUMENTS

Search by name or title...

12/05/2020 RadTesting UAT imaging 6:39:38 am

**OTHER TRANSCRIBED REPORTS**

**IMAGES**

Can't find what you're looking for?  
A submitted report that has not been designated as a particular type of result will be included in Uncategorized data. Laboratory, Pathology, Transcription and Radiology reports may also appear here.  
> View Uncategorized Data

**RADTESTING UAT IMAGING**

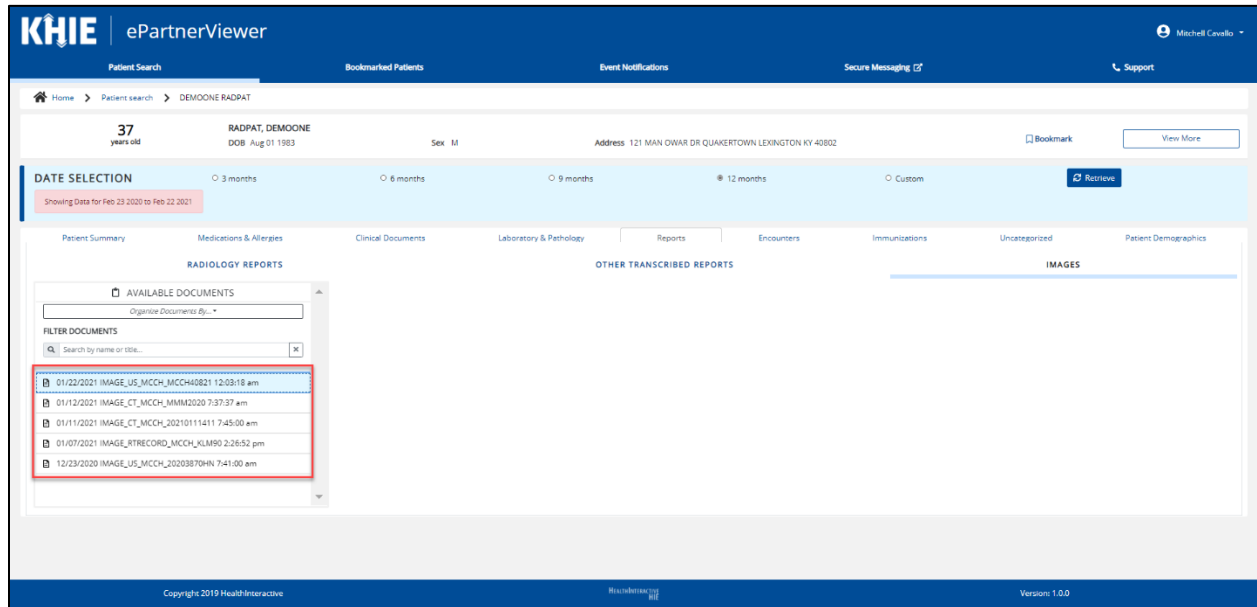
ORDERING PHYSICIAN: ALJ JESSEE | OBSERVATION DATE: 2020/12/05 | TIME OBTAINED: 06:39

CTA CHEST W/PE PROTOCOL  
AOHJEVQJ  
CZHKCKYXA  
TD

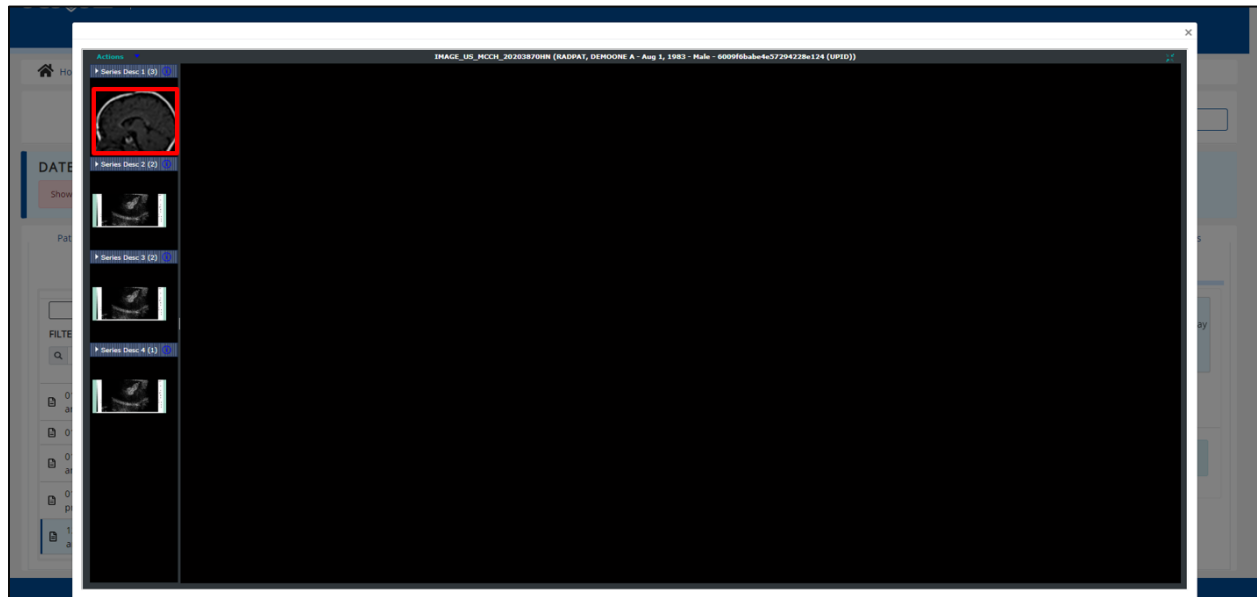
APPLY FILTER



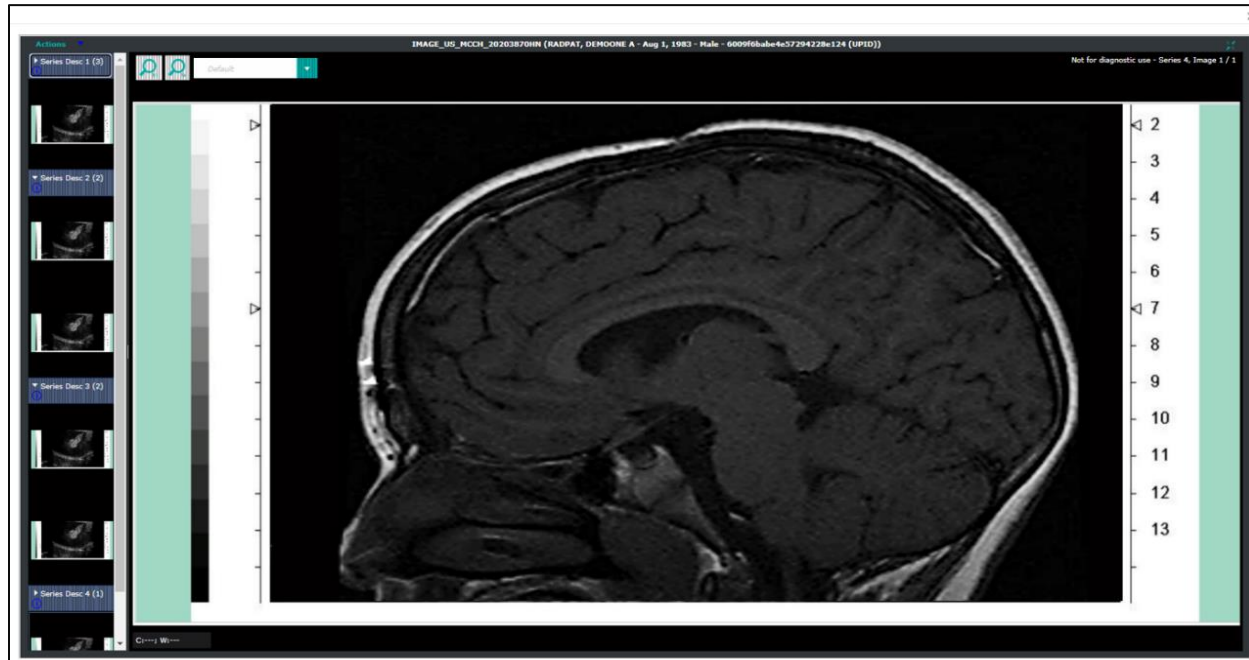
6. Select the **desired document** from the list of available documents located on the left side of the screen.



7. The images display as thumbnail images. Select the **thumbnail image** to view a larger version.



8. A larger version of the image displays.



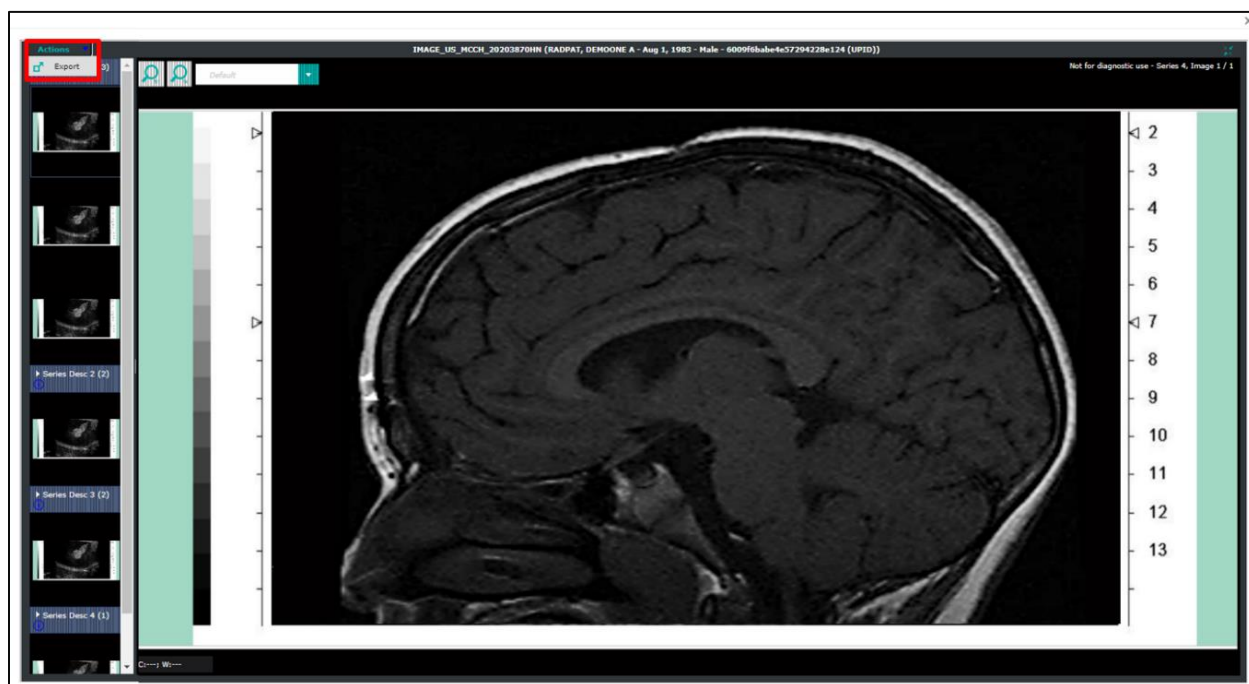
**Please Note:** The images viewed in the ePartnerViewer are low resolution images and are not intended for diagnostic purposes. To view high resolution images, Users with the *PACS Administrator* role must export images to their local Picture Archiving and Communications Systems (PACS).

## 5 Exporting Images

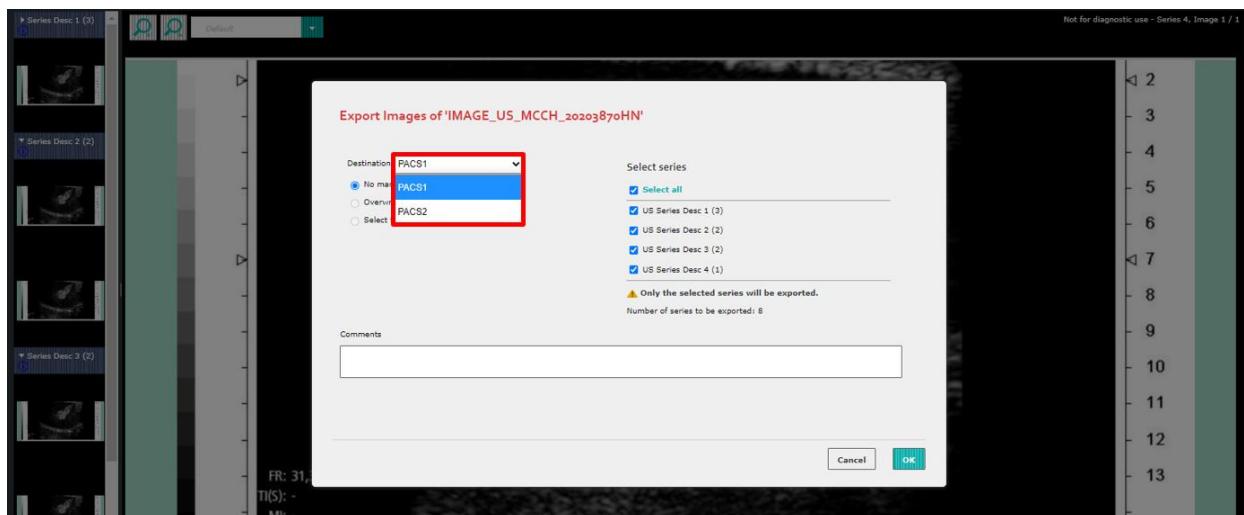
To view high-resolution images, Users must export images to their local Picture Archiving and Communications Systems (PACS) using DICOM or XCA-i. Only authorized users with the *PACS Administrator* role have the option to export the image to a local PACS system.

To login to ePartnerViewer as a *PACS Administrator*, complete steps 1 through 8 in section 3 *Logging into ePartnerViewer* using your *PACS Administrator* role credentials.

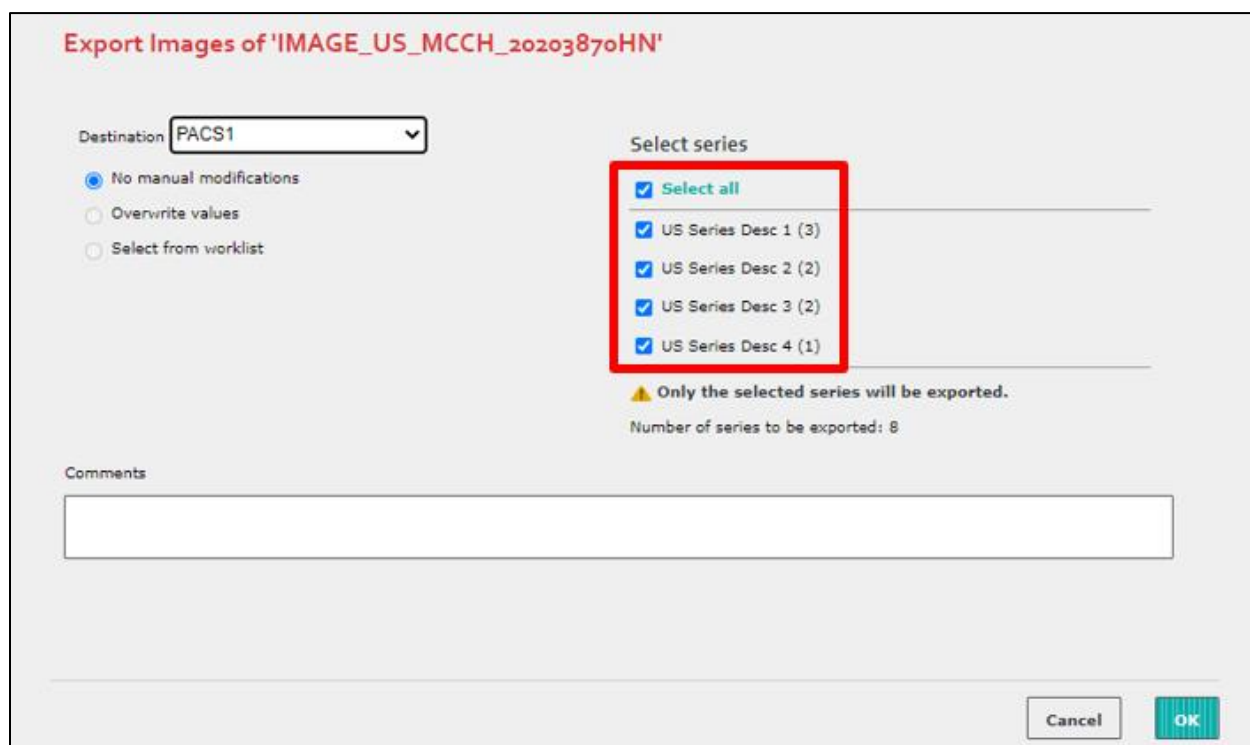
1. To begin the process of exporting the image to a local PACS system, complete steps 1 through 8 in section 4 *Viewing Images*.
2. Click **Actions**. Under the **Actions** drop-down, select **Export**.



3. An Export Images Pop-up Menu displays. Select the **appropriate target PACS system** from the *Destination* field drop-down.



4. Select the **appropriate series** for exporting the image.



**Please Note:** By default, all series are selected. Users must de-select the **Select All** button, then select the appropriate series to export the image from a specific series.

5. If desired, enter **additional details** about the image in the *Comments* field.
6. Once complete, click **OK**.

**Export Images of 'IMAGE\_US\_MCCH\_20203870HN'**

Destination: PACS1

☒ No manual modifications  
☐ Overwrite values  
☐ Select from workload

Select series

☐ Select all  
☒ US Series Desc 1 (3)  
☒ US Series Desc 2 (2)  
☐ US Series Desc 3 (2)  
☐ US Series Desc 4 (1)

⚠ Only the selected series will be exported.  
Number of series to be exported: 5

Comments

Test

⚠ Please don't use sensitive information in your comment.

Cancel OK

7. Upon exporting the image, the **Exports** screen displays. The **Exports** screen displays the status and details of the image export. The green checkmark indicates that the image was successfully exported.

| Date                      | Patient ID                     | Target | Priority | State | Total | Comments |
|---------------------------|--------------------------------|--------|----------|-------|-------|----------|
| Feb 18, 2021, 2:10:18 PM  | 60096babe4e57294228e124 (USID) | PACS1  |          | ✓     | 8     |          |
| Feb 18, 2021, 11:53:36 AM | 60096babe4e57294228e124 (USID) | PACS1  |          | ✓     | 5     | Test     |

8. Click the **Green Checkmark** to view additional details of the image export.

| Filter...                 |                                 |        |          |       |       |          |  |
|---------------------------|---------------------------------|--------|----------|-------|-------|----------|--|
| Date                      | Patient ID                      | Target | Priority | State | Total | Comments |  |
| Feb 18, 2021, 3:10:18 PM  | 6009f6babe4e57294228e124 (UPID) | PACS1  |          | ✓     | 8     |          |  |
| Feb 18, 2021, 11:53:36 AM | 6009f6babe4e57294228e124 (UPID) | PACS1  |          | ✓     | 5     | Test     |  |

Export Details

|         |   |
|---------|---|
| Stored  | 5 |
| Found   | 0 |
| Failed  | 0 |
| Failure |   |

## 6 Technical Support

### Toll-Free Telephone Support

For questions and assistance regarding the ePartnerViewer, please call 1 (877) 651-2505.

### Email Support

To submit questions electronically or request support regarding the ePartnerViewer, please email [KHIESupport@ky.gov](mailto:KHIESupport@ky.gov).